



**MINUTES OF THE
BOARD OF TRUSTEES VOTING MEETING
February 12, 2015, 6:30 PM**

Regular Meeting

Kent Smith, Board President called the meeting to order at 6:35 PM.

Chuck Crabb, Marilyn Thomas, Sarah Pilacik, Kathleen Drennan, Kristie Hawk, Diane Hope, Gina Guarino Buli, Michelle Boyd, Faye Conquest, Kent Wenger, Anthony Bragoli, Kent Smith, Michael Gahr, David Cosme, Craig Gibson, Martha Stephens, Eva Marie Swymelar, Harold Smith and Peggy LaGarge.

Opening statements

None.

MINUTES

Review & accept minutes from meeting from January 8, 2015 voting meeting.

Martha moved to approve, Michael seconded. 7-eyes, 0-nays, all in favor. Motion carries.

COMMITTEES MEETING UPDATES

Development Committee

Gina discussed the development report and upcoming fundraising events and grants applications and status.

Curriculum Committee

Chuck discussed and presented the meeting events and an upcoming staff presentation to the Committee.

David presented a report which was presented to the Board related to the testing cycle.

Building Committee

Diane presented on the current status of construction and results of recent meetings with Reynolds.

Diane presented a Request for Payment number 3 from Project Fund. Motion to accept Request for Payment number 3 from Project Fund, in the amount of \$881,259.00 for trade payables.

Anthony moved to approve, Chuck seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Diane requested an additional month of Project Management Fees for Reynolds in the amount of \$24,700.00. Motion to accept request for an additional month of Management Fees in the amount of \$24,700.00 for Management Fees.

Eva moved to approve, Martha seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Diane presented Reynolds recommendation for Commissioning Services at a cost not to exceed \$27,000.00, including use of new hire to defray costs. Motion to accept Commissioning Services proposal, pending confirmation from School's Counsel, in an amount not to exceed \$27,000.00.

Martha moved to approve, Mike seconded. 8-eyes, 0-nays, all in favor. Motion carries.

Finance Committee

Kent W. presented options for investing of the Debt Reserve Fund (fund must be maintained for Debt Servicing requirements). Motion to authorize Kent W. and Carol to invest the Debt Reserve Fund in accordance with Kent W.'s proposal in FDIC insured interest bearing accounts, including 6 Certificates of Deposit and 1 Money Market Account.

Martha moved to approve, Anthony seconded. 8-ayes, 0-nays, all in favor. Motion carries

Kent W. presented a Letter of Intent from PennServ to begin the process of establishing an additional 403(b) savings plan for employees. Motion to accept Letter of Intent and pay \$500.00 engagement fee for the development of a new 403(b) plan with PennServ.

Martha moved to approve, Anthony seconded. 8-ayes, 0-nays, all in favor. Motion carries.

Finance Committee will present the proposed Budget at the upcoming meeting.

Legislative Awareness Committee

Martha presented a brief update on Legislature and pending legislation.

HR Committee

Kathleen presented on recent meeting of the Committee, Stacey Smith will begin presentations on revised employment policies to the Staff on a rolling basis.

CEO's Report

Gina presented updated staff roster.

Anthony moved to approve, Martha seconded. 8-ayes, 0-nays, all in favor. Motion carries.

Gina presented on enrollment numbers, incoming students and the stabilizing trend which is appearing in enrollment. A brief debrief of the recent Upper School evacuation was given and the Board recognized all staff for their efforts and execution of the evacuation plan.

Principals' reports

Michelle and Kristie presented briefly on both the Lower and Upper Schools.

Dean of Students Report

Harold informed the Board a few students have been identified for early intervention and the staff is instituting the intervention to minimize any disciplinary events.

Business Manager's report

Carol presented and discussed the Business Manager's Report.

Martha moved to approve, Anthony seconded. 8-ayes, 0-nays, all in favor. Motion carries.

OLD BUSINESS

Kent S. presented Board Policy Behavior Support and for Confidentiality of Special Education Student Information for 2nd reading. No comments or requested changes were received.

NEW BUSINESS

Kent S. made a motion to approve the Finance Committee's compensation adjustment recommendation, as presented (as modified) in the executive session, and authorize the disbursement/implementation with the pay cycle starting on February 15, 2015.

Kent W. moved to approve, Martha seconded. 8-ayes, 0-nays, all in favor. Motion carries.

Kent S. asked to vote on the nomination of Daniel Rufo to fill the unexpired Board Seat 10 for the remainder of the term.

Kent S. moved to approve, Anthony seconded. 8-ayes, 0-nays, all in favor. Motion carries.

Peggy LaGarde was sworn in as a Board Member for the unexpired term of Board Seat #4 (expires 8/2015).

Kent presented the revised and updated Student Wellness, Use of Medication, and Attendance at Dances Policies.

Kent presented Severe Food Allergies Policy and Severe Food Allergies Guidelines for 1st reading.

PUBLIC COMMENT

None.

Motion to adjourn meeting made by Anthony, Eva seconded. 9-ayes, 0-nays, all in favor. Motion carries.

Kent S., adjourned the meeting at 8:25 PM.